

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: May 25th, 2006

MEMBERS PRESENT: BAIER, HOFFMAN, SHARON, WOLK, HOLEWINSKI

ALSO IN ATTENDANCE: MAASS/COMMISSIONER, SCHOLTES/ASST HWY COMMISSIONER,
WRYCHA/OFFICE MGR, COOPER/SECRETARY, PALUBICKI/SHOP
FOREMAN, BOGUSZEWSKI/EARTH TECH

The following matters were taken up to wit:

1. Baier called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Holewinski/Wolk to approve the amended agenda. All ayes.
3. **Motion:** Hoffman/Wolk to approve the minutes of the May 11th, 2006, meeting. All ayes.
4. **Motion:** Hoffman/Wolk to approve vouchers #295 – 328 for a total of \$40,855.82. All ayes.
5. **Motion:** Hoffman/Sharon to approve the April Highway Fund Balances and Equipment Cost Analysis Report as presented. All ayes.
6. **Motion:** Holewinski/Wolk to accept the 2nd quote from Alarm-Co North Security System for \$428.00 to install a security system in the Rhinelander Shop main office, plus a \$29.95 monthly monitoring fee. Ayes: Holewinski, Wolk, Hoffman; Nays: Baier, Sharon. Motion passes.
7. Committee/Supervisor discussions of department construction and/or maintenance activities.
 - Spring cleanup; patching potholes, repairing gravel shoulders
 - DNR – various campground handicap sidewalk installations complete. The DNR had allocated \$15,000 for the project, being well aware that the project would not be completed for this amount. The County agreed to get as much of the work done as possible for this amount. We were able to complete the entire project, under the budgeted \$15,000.
 - DNR/Cunard Campground – Town of Woodruff project almost complete. The large blacktop job is on target for the quoted \$82,400.
 - Fahrner Asphalt has finished the Mastic sealing on the large cracks on CTH “L”.
 - The roller is being used in the Town of Newbold to smooth a bike trail
 - New scale has been installed and the approach is finished. **Motion:** Holewinski/Hoffman to advertise the sale of the old scale with the minimum bid being \$1,000.00. All ayes.
 - Water problem addressed on STH 17 North in the Town of Sugar Camp
 - Upcoming concrete repair job at the Human Service Center next week
 - CTH “B” curve project will begin the end of next week
 - Signs ordered for the Stop Sign Grant
 - Culverts to be replaced in the Townships of Nokomis, Pine Lake, and Minocqua
 - Letter sent to the Piehl Town Chairman requesting a written notice stating that they will not enter into a maintenance contract with the county.
 - Palubicki reported that the mechanics in the shop are doing a great job staying on top of all necessary repairs.
8. No discussion in regard to Town of Crescent request for bridge aid. Paperwork was not received.
9. **Motion:** Holewinski/Hoffman to approve the Revised Project Agreement with WisDOT for the Mid Lake-Lake Tomahawk Bridge & Approach on Thoroughfare Road with the county’s share being \$70,928.81. All ayes.

10. Discussed Grievance 5-2006. An employee was asked to keep track of materials used while on a beam guard replacement crew, so the material could be charged out. The union feels that, because of the size of the crew, there should have been a Leadman on the job; therefore, the union contends, the employee asked to keep track of the materials was performing Leadman duties and should be paid Leadman rates. Maass has already denied the grievance. The committee agreed to meet with the three-person Union Grievance Committee at 3:30 p.m., June 8th, 2006, to discuss the grievance.
11. Committee discussed Township Agreements. Maass informed the committee that the Town of Enterprise has signed the agreement. The Town of Piehl is the only township not to sign on.
12. Recent Insurance Claims: An employee crushed his left wrist under the roller blade and is in a cast.
13. Public Comments:
Boguszewski/EARTH TECH, Inc. was present to say hello. The committee informed Boguszewski that interviews for consultants for the CTH "J" project were completed last meeting. He invited them to visit their hospitality room at the WCHA Summer Conference in Wisconsin Dells in June.
14. Future Agenda Items
 - Closed session to discuss Foreman positions
 - Meet with Union Grievance Committee to discuss Grievance 5-2006Future Meeting Dates:
June 8th, 2006, 2:00 p.m.
June 12 – 14, 2006 (WCHA Summer Conference)
June 22nd, 2006, 8:00 a.m.
July 13th, 2006, 8:00 a.m.
July 27th, 2006, 8:00 a.m.
15. **Motion:** Hoffman/Wolk to adjourn at 9:32 a.m. All ayes.

Committee Chairperson

Committee Secretary